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## Putnam's Correspondence Handbook; A Work of Reference Designed to Promote Efficiency in Business Correspondence (Paperback)

By Eleanora Banks

Rarebooksclub.com, United States, 2012. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*. This historic book may have numerous typos and missing text. Purchasers can download a free scanned copy of the original book (without typos) from the publisher. Not indexed. Not illustrated. 1914 Excerpt: .con-do-lence, neces-sa-ry, ne-ces-si-tate. 8. Separate a prefix or a suffix from the primitive word if the pronunciation is not misrepresented thereby. Examples: Command-er, suit-able, fall-ing, dis-approve. Note. Words like tra-cing are exceptions, as the pronunciation is better represented by dividing before c. Note. The addition of a suffix sometimes changes the syllabication by changing the accent; as, re-form, ref-or-mation. Note. When the addition of a suffix causes the doubling of the final consonant, the added consonant goes with the added syllable; as, run-ner, spin-ning. 9. Double consonants are divided. Examples: Let-ter, ac-cent, ab-bey. 10. Two or more consonants between two vowels belong to the latter syllable provided they are capable of beginning a word. Examples: Sti-fie, de-stroy, lu-cre. 11. Two consonants which do not form a digraph and are not capable of beginning a word, are divided. Examples: Cer-tain, con-geal. 12. When more than two consonants...



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