



## Presentation Skills: One Hour Workshop

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By Kevin Schultz, Carol Silvis

Cengage Learning, Inc. Paperback. Book Condition: new. BRAND NEW, Presentation Skills: One Hour Workshop, Kevin Schultz, Carol Silvis, Today's employees are often called upon to make presentations, whether to colleagues in the office or to customers and clients. The ability to speak confidently and persuasively is a valuable, career-enhancing skill for any employee and an asset to any employer. Difficulty with public speaking, whether from fear or insufficient training, can hinder career advancement. But with preparation and practice, you can master the art of making presentations and stand out among your colleagues. In Presentation Skills: One Hour Workshop, you will find tips and techniques for delivering effective, compelling presentations, including how-to guidance on planning and organization. Included exercises will help you practice and perfect your skills. Learn how to excel at public speaking and enhance your career with Presentation Skills: One Hour Workshop.



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